

Indian Drum Lodge 152, W.W.W.  
Order of the Arrow

# Lodge Rules

## Table of Contents

Section I	Mission of the Lodge	2
Section II	Name and Affiliation of the Lodge	2
Section III	Membership	2
Section IV	Voting	2
Section V	Lodge Officers, Advisers and Executive Committee	3
Section VI	Standing and Special Committee	3
Section VII	Lodge Officer Election Procedures and Term	4
Section VIII	Lodge Meetings	5
Section IX	Dues and Fees	5
Section X	Symbols	6
Section XI	Chapters	6
Section XII	Special Awards	6
Section XIII	Amendments	6
Section XIV	Finances	6
Section XV	Copyright and Date of Current Printing	6

## Lodge Rules

### SECTION I: MISSION OF THE LODGE

It is the mission of our lodge to achieve the purpose of the Order of the Arrow as an integral part of the Boy Scouts of America in the council through positive youth leadership under the guidance of selected capable adults.

### SECTION II: NAME AND AFFILIATION OF THE LODGE

- A. The name of the lodge of the Order of the Arrow shall be Indian Drum Lodge 152, W.W.W.
- B. The lodge shall be affiliated with Scenic Trails Council 274, Boy Scouts of America and shall be under the administration of the Scenic Trails Council Scout Executive.
- C. The totem of the lodge shall be the Indian drum.

### SECTION III: MEMBERSHIP

- A. All members of the Lodge shall be registered members of the Boy Scouts of America.
- B. ELECTION TO MEMBERSHIP
  - 1. The requirements for membership in this Lodge are as stated in the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers.
  - 2. Procedure for the Ordeal shall be as stated in the Order of the Arrow Handbook and Order of the Arrow Administrative Guide for the Ordeal.
  - 3. The Ordeal Ceremony shall be in accordance with the requirements of the current printing of the Ordeal Ceremony Guide.
- C. Brotherhood Membership
  - 1. Completion of Brotherhood membership shall be in accordance with the requirements in the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers.
  - 2. The Brotherhood Ceremony shall be in accordance with the requirements in the current printing of the Brotherhood Ceremonial Guide.
- D. THE VIGIL HONOR AWARD
  - 1. Attainment of the Vigil Honor Award shall be in accordance with the requirements in the current printing of the Order of the Arrow Handbook and the Order of the Arrow Guide for Officers and Advisers.
  - 2. The Vigil Honor Award ceremony shall be in accordance with the requirements in the current printing of the Vigil Honor Ceremonial Guide.

### SECTION IV: VOTING

- A. Adult Scouters, age 21 or older, do not have a vote in matters of lodge business.
- B. Only registered active members of the Order of the Arrow will be allowed to vote in matters of lodge business.
- C. There shall be no absentee voting.

### SECTION V: LODGE OFFICERS, ADVISERS AND EXECUTIVE COMMITTEE

- A. The Officers of the lodge shall be the Lodge Chief, Lodge Chief of Activities, Lodge Vice Chief of Camp Promotion and Unit Elections, Lodge Vice Chief of Administration, Lodge Secretary and Lodge Treasurer.
- B. Officers of the lodge must be under 21 years of age for their entire term of office.
- C. Lodge Officers must be elected by the youth membership as prescribed in these rules.
- D. In the event that any elected officer of the lodge fails to carry out his duties as an officer, he can be replaced by a

majority vote of the Executive Committee being in favor of replacing the officer.

**E. ADULT ADVISORS**

1. The Lodge Advisor shall be appointed by the Council Scout Executive.
2. The Assistant Lodge Advisors shall be appointed by the Lodge Advisor, with counsel of the Lodge Chief, Council Staff Advisor and Council Scout Executive.
3. Each Lodge Officer shall have an advisor.

**F. EXECUTIVE COMMITTEE**

1. The Lodge Chief is the Chairman of the Executive Committee.
2. The Executive Committee of the Lodge shall be composed of the elected Lodge officers, the Chief and Advisor of each Chapter, the immediate past Lodge Chief, the Council Staff Advisor, the Lodge Advisor, assistant Lodge Advisors, and the Council Scout Executive or his appointed representative.
3. The Executive Committee of the Lodge shall hold at least nine meetings per year.

**SECTION VI: STANDING AND SPECIAL COMMITTEES**

- A. All Standing and Special Committee Chairman must be under 21 years of age for their entire term of office.
- B. All Standing and Special Committees shall have an adult advisor appointed by the Lodge Advisor, with the consent of the Lodge Chief, Council Staff Advisor and Council Scout Executive.

**C. STANDING COMMITTEES**

1. All Standing Committee Chairman of the Lodge shall be appointed by the Lodge Chief, with the consent of the Lodge Advisor, and confirmed by the Executive Committee.
2. The term of office for each Standing Committee Chairman shall be from the Fall Fellowship to the Fall Fellowship.
3. The Standing Committees of the Lodge are defined in the Lodge Operations Manual.

**D. SPECIAL COMMITTEES**

1. The Lodge Chief shall have the power to appoint Special Committees and Special Committee Chairman, with the consent of the Lodge Advisor, as may be required from time to time with the approval of the Executive Committee.

**SECTION VII: LODGE OFFICER ELECTION PROCEDURES AND TERM**

- A. Lodge Officers shall be elected on Saturday Evening at the Spring Fellowship.
- B. All elections will be conducted by the Lodge Chief or his designated representative.

**C. NOMINATION FOR ELECTION**

1. Candidates who file a letter of intent are automatically placed on the ballot for election to the office(s) indicated in the candidate's letter.
2. Arrowmen who have not filed a letter of intent for the office consideration may not be nominated from the floor, except, when there are no letters of intent to run for the office under consideration.
3. Nominations of Arrowmen who have not filed letters of intent for the office under consideration must be accepted by the candidate.

**D. LETTER OF INTENT**

1. Candidates may register their intent to run for office(s) by writing a letter of intent for the office(s) they wish to be considered for.
2. Letters of intent must be hand delivered or mailed to the Traverse City Service Center in care of the Lodge Chief or delivered to the Lodge Secretary on the Friday of the Spring Fellowship.
3. Letters of intent must be postmarked prior to the Friday of the Spring Fellowship or hand delivered on the Friday of the Spring Fellowship.

**E. PRESENTATION OF CANDIDATES AND SPEECHES**

1. The Lodge Chief will appoint a youth to read each letter of intent for each office to the assembled lodge, at the proper, time, within each office category. The letters will be read in a randomly drawn order.

## F. ORDER OF ELECTION

Officer elections shall be held in the following order; Lodge Chief, Lodge Vice Chief of Administration, Lodge Vice Chief of Inductions, Lodge Vice Chief of Activities, Lodge Secretary and Lodge Treasurer.

## G. CASTING OF BALLOTS

1. If there is only one candidate for an office. The casting of ballots may be waived by the chair and the candidate may be selected to office if a motion to select the candidate by acclamation passes.
2. The casting of ballots for each office shall be done by Chapters as follows;
  - a. Each Chapter shall have ten (10) votes for each office.
  - b. The members of each Chapter shall vote by secret ballot and turn those ballots in to their Chapter Chief for tabulation.
  - c. The Chapter Chief and Chapter Advisor shall assign the ten (10) votes according to the percentage of the secret ballot vote.
  - d. The Chapter votes shall be presented by a roll call of each Chapter in the Lodge. The Chapter Chief shall announce the votes of his Chapter.

## h. ELECTION

1. A candidate must receive more than 50% of the Chapter votes to be elected.
2. If there are more than two candidates and no one candidate receives more than 50% of the chapter votes, the two candidates receiving the most votes will be entered into a run-off election. The two candidates will be given an additional three (3) minutes to give another election speech. The order of the additional election speech will be determined by a random draw.
3. If there are two candidates and each candidate receives exactly 50% of the Chapter vote, a second ballot will be taken. If each candidate still has exactly 50% of the Chapter votes after the second ballot, a third ballot will be taken. If each candidate still has exactly 50% of the Chapter vote after the third ballot, the winner will be selected by a random drawing.
4. If no candidate is elected for an office, the Lodge Chief, with the approval of the Lodge Advisor, may appoint an Arrowman to the unfilled office with the approval of two-thirds (2/3) of the newly elected Executive Committee present and voting at an executive committee meeting.

## I. OFFICE TERMS AND INSTALLATION

1. The term of office shall be from the Fall Fellowship to the Fall Fellowship.
2. New Officers will be formally installed at the Fall Fellowship.
3. New Officers, at the discretion of the Lodge Adviser, may assume duties immediately upon election.

## SECTION VIII: LODGE MEETINGS

- A. Special meetings of the Executive Committee of the Lodge as a whole may be called at the pleasure of the Lodge Chief, Lodge Advisor or the Council Scout Executive.
- B. The Lodge shall have a minimum of three Fellowship weekends and one Vigil Honor Fellowship each year.
- C. The Lodge shall offer the opportunity for taking the Ordeal and sealing Brotherhood membership one time per year.

## SECTION IX: DUES AND FEES

- A. There shall be an Ordeal Candidate fee, to be set by the Executive Committee, payable at the time of Ordeal. For said fee, each Ordeal Candidate shall receive the following:
  1. Lodge Pocket Patch
  2. Order of the Arrow Sash (Ordeal)
  3. Membership Card
  4. O. A. Handbook
  4. Fellowship Weekend Admission
  5. Credit for the remainder of current dues
  6. Credit for the following years dues
- B. There shall be a Brotherhood Candidate fee, to be set by the Executive Committee, payable at the time of the Brotherhood. For said fee, each Brotherhood Candidate shall receive the following:
  1. Membership Card
  2. Order of the Arrow Sash (Brotherhood)
  3. Fellowship Weekend Admittance
- C. All dues for the upcoming year will be paid by the Winterextravaganza Weekend. All dues expire December 31 of each year.
- D. Dues are payable to the Lodge Treasurer or such person authorized by him to collect dues.

- E. The Annual Membership Dues shall be set by the Executive Committee and published in the Lodge Operation Manual.

## **SECTION X: SYMBOLS**

- A. Pocket Flaps
  - 1. The lodge shall produce Standard, Trading and Special Edition Flaps for sale as it deems necessary.
  - 2. The Standard Flap (Red border, white background) may be purchased at any time with no restriction on quantity.
  - 3. Trading Flaps are considered to be any flap that the lodge has authorized with the exception of the Nimat Flap.
  - 4. Special Edition Flaps may be commissioned by the Executive Committee at any time. Special Edition Flaps may be restricted for sale by the Executive Committee.
- B. Hat pins, Special Event Patches, Belt Buckles and other Merchandise may be commissioned by the Executive Committee at any time. The Executive Committee may restrict the sale of any of the aforementioned items.

## **SECTION XI: CHAPTERS**

- A. The Lodge shall be divided into Chapters.
- B. The Chapter boundaries shall correspond to the District boundaries as defined by the Scenic Trails Council, or as determined by the Council Scout Executive.
- C. One Adult Advisor will represent each Chapter. The Advisor is appointed by the Lodge Advisor with the consent of the Council Scout Executive.
- D. The officers of each Chapter shall be Chapter Chief, Chapter Vice Chief(s), and Chapter Secretary. These elected officers must be under 21 years of age for their entire term of office.
- E. Chapter Officers shall be elected at the Spring Fellowship Weekend or the next official meeting of the Chapter following the Spring Fellowship Weekend.
- F. The term of each Chapter office shall be Fall Fellowship to Fall Fellowship.
  - 1. New officers shall be installed at the Fall Fellowship Weekend.
  - 2. New Officers, at the discretion of the Chapter Advisor and consent of the Lodge Advisor, may assume their duties immediately upon election.
- G. In the event any Chapter Officer resigns or is removed from his position, the Chapter Advisor, with the consent of the Lodge Advisor, may appoint an Arrowmen to fulfill the remainder of that Officer's term.
- H. In the event any elected officer of the Chapter fails to carry out his duties, he can be removed from office if:
  - 1. Three quarters (3/4) of Chapter members present at a regular Chapter meeting and voting agree to the removal of the officer.
  - 2. And/or the Lodge Executive Committee votes in favor of removing the Chapter Officer.
- I. Committees:
  - 1. The Chapter Chief, with counsel of the Chapter Advisor, may appoint Chapter Committees and Chairman as he feels necessary to conduct the business of the Chapter.
  - 2. All Committee Chairman must be under 21 years of age for their entire term of office.
  - 3. Adult Scouters sitting on Chapter Committees over the age of 21 may not vote in matters of Chapter business.
  - 4. It is recommended that each chapter have the same committees as the lodge.

## **SECTION X11: SPECIAL AWARDS**

- A. Founder's Award
  - 1. Eligibility and the number of Founder's Awards which may be presented shall be determined by the Order of the Arrow Handbook, the Order of the Arrow Guide for Officers and Advisers and the National Lodge, Order of the Arrow.
  - 2. All Founder's Award nominees are subject to approval by the National Lodge, Order of the Arrow and the Council Scout Executive.

3. The Founder's Award Selection Committee will select the Founder's Award Nominees at the Fall Fellowship Weekend.
  4. The Founder's Award will be presented at the Winterextravaganza.
- B. Nimat Award
1. Eligibility for the Nimat Award(s) which may be presented is outlined in the Operation Manual.
  2. The Nimat Award will be presented, at breakfast, at the Fall Fellowship Weekend,

**SECTION XIII: AMENDMENTS**

- A. The Lodge by-laws may be amended at any regular or special meeting of the lodge provided:
1. The proposed amendment has been presented to the Executive Committee at least 30 days prior to the regular or special meeting of the Lodge and
  2. Two-thirds (2/3) of the members present and voting at the meeting must vote in favor of the adoption of the amendment.

**SECTION XIV: FINANCES**

- A. All Order of the Arrow funds shall be handled through the council service center and go through all normal accounting procedures.

**SECTION XV: COPYRIGHT AND DATE OF CURRENT PRINTING**

- A. Copyright 1939-2004, Indian Drum Lodge 152, Scenic Trails Council, Boy Scouts of America
- B. Current Revision:

